**BOARD MISSION
To provide leadership that supports the church's mission through effecve policies and responsible stewardship.**

**BOARD COVENANT
We covenant to: Respect me by following a med agenda and reviewing meeng materials prior to arrival, respect differing opinions, listen without interrupng, make space for all, remember the big picture, meet no longer than one hour unless there is a vote to extend the meeng for up to 30 minutes, speak with one voice once a decision has been made, focus on church business, refrain from micromanagement, work within the context of the UUA.**

**UNITARIAN CHURCH OF HINSDALE – BOARD OF TRUSTEES – AGENDA Wednesday, August 10th, 2022 - Time: 07:00 PM Central Time**

**MINUTES**

**https://us02web.zoom.us/j/83605838298?pwd=bW5BSGd4cFpua282TVNnVmo2RHN6dz09**

**Meeting ID: 836 0583 8298 Passcode: 166878**

1. **Call to Order 7:04 p.m. / Welcome Visitors**

Bob Daniel-Wayman, Dave May, Karen McDowell, Mike Pabian, David Mrazek and Ron Solberg in attendance. Karin Janikowski joined at 7:14 p.m.

1. **Check-in and feathers** Pam will be in Colorado until Aug. 24th. Office people should be able to handle things.

**Approval of Minutes**

June Minutes approved with one amendment. July Minutes approved

**C. Finance Discussion**

a. Bookkeeper

i We signed up Saenvih to be a contracted bookkeeper through December as we work through allocating various duties. She starts on 8/20/22. She will be doing about five hours on Saturday and 5 hours on Sunday. Very little work to be done remotely at first. A discussion was had about progress with pledge tabulation thus far, and the strategy to train her.

ii. Invoice approvals – Bill signing

 Darren has been working on paying invoices. Pam is concerned with Alpha Landscaping and the solar company. Karin can come in early next week and pay those invoices. Pam will put most important bills out for Karin. Either Darren, Karin or Dave May can approve invoices in absence of Pam.

1. **DOP Check In**

Pam has been in contact with all Circle Coordinators. Things are moving along. She reached out to Lisa Presley about ministers and she asked if she would like to reach out to ministers on the UU page. Pam heard back in four hours from three ministers interested in in-person preaching to the church. One minister at Brookfield West, now retired, offered to do one Sunday a month. The going rate for a visiting minister for one Sunday is $350. She has passed that information to the Worship Committee. Also other UU ministers have recorded six or eight sermons and added readings, hymns and chalice reading suggestions. These are free.

Illinois Alarm will start installing fire alarms next week.

**E. Other Business**

1. Grounds expenses

Dave May got a third quote to remove Maple damage and the dead Elm for $1600. Charlie Fischer recommends we keep the stumps cut smooth to be used for benches. This will save $500.

1. UUA Help for Services – Pam followed up. Mentioned above.
2. Joan Prims’s estate – Dave May has been getting the runaround from Ameriprise, making him fill out many forms. He was told the Board Secretary needed to sign a different page and all paperwork needed to be sent again. He did that and is waiting to hear back.
3. Board Retreat - Planning/Goal Setting Meeting – The date is tentatively set Sept. 24th at 10 a.m.
4. Personnel Committee – update. Daniel met with the committee, worked through Pam Fodor’s job description, He and Karen McDowell met with Cinvee and worked out the work plan for her. The plan is to sort out all the jobs that are not on Pam Fodor’s job description that can be given to other people. Karen McDowell brought up the need to work out automatic payments for Pam Fodor’s TIAA CREF retirement account.

Karen McDowell proposed we inform the congregation that dead trees will be taken care of, fire doors have been replaced, and a bookkeeper has been hired. She will write copy for News and Notes and will send to Board for review.

**F. Write-Ins**

Dave May brought up where we are at with finding an interim minister and then permanent minister. Daniel briefly walked through the strategy – first hiring an Interim Minister who would address issues before a called minister is hired. Or we hire a contract minister. Ron Solberg requested Dave Lloyd be included at the Board Retreat to be part of this discussion, perhaps for the first two hours of the retreat. Daniel related that the discussion really should ultimately include the congregation.

 **G. Executive Session H. Adjourn**

Karen McDowell motioned to adjourn. Karin Janokowski seconded. Meeting ended at 7:59 p.m.