

**UNITARIAN CHURCH OF HINSDALE –
BOARD OF TRUSTEES – MINUTES
Wednesday, October 11th, 2023
7:00 PM Central Time**

Call to Order/ at 7:06 p.m.

Attending: Bob Daniel-Wayman, David Mrazek, Dave May, Karin Janowski, Karen McDowell, Susan Stephens, Mike Pabian

Church Staff: Rev. Beth Johnson, Pam Fodor

No visitors.

- 1. Approval of Board Minutes** Minutes approved with amendments. Karin Janowski motioned to approve. Karen McDowell seconded.

- 2. Finance Discussion - Dave May**

- a. Budget Updates**

No change in the investments. No news on the budget. Saenvhi has been able to print out PowerChurch reports. The balance sheets are out of date and Dave marked them up and updated them. Overall things are looking good. In the next month we should have income and expenses update for the Board to see. Rev Beth is looking at different database programs. We need to determine which one will also provide an accounting system. Dave is skeptical about changing to a different system if we can't adopt it easily and efficiently. We will create a list of pros and cons of old and new system to and discuss later.

On the income side, \$20K has been predicted to be made from the fall fundraiser. Looking at expenses, if we hire Office Coordinator soon, Nancy Kranz will keep doing News and Notes. With Nancy paid \$5200, the \$22K line item is reduced to \$16K. If we hired an Office Coordinator in the next month, we would pay \$15,700.

A discussion was had about Facilities Projects. The budget for this area is \$10K. We have various areas to address: water heater, protect electric equipment on east wall of building, landscape former playground on east side of church. A new item that came up was the RE building chimney has mortar that needs to be repaired. We need to decide if we get rid of the chimney rather than repair it. A discussion was had about creating a prioritized list on what to address first. Rev Beth will discuss creating this list with Thom Brackett.

5. Staff Check In

1. **Minister's Report** – See attached
2. **DOP Report** – See attached. Also UCH and Naperville UU church will have a youth conference in February.

6. Other Business

1. **Update on LEAD team** - Susan Stephens reported a fruitful meeting led by Pam Fodor with exercises with the Circle Coordinators that prompted good discussions about their ideas of what has worked and what new things we can try. Very productive. Members of LEAD team are pairing with committees in circles to replicate these exercises and get more data and ideas to address. Pam sent an update to be posted in News and Notes, explaining what LEAD teams are and what is in progress.
2. **Emergency Contact** - Our insurance company sent an email stating we need to note an emergency contact in case of emergency notification. Pam is willing to be the primary contact and Rev Beth the secondary.
3. **October 15th Swami Vivekenanda Anniversary arrangements** - Rev. Beth confirms Bob is doing the welcome, Pam the hospitality, three speakers from UCH and three speakers from the visiting group. Rev Beth and David Mrazek will connect on creating a visual slide that commemorates the Swami Vivekenanda's visit in 1893.
4. **COVID updated guidance** - Rev Beth suggested that we need a dedicated team that monitors latest COVID health news related to changes in COVID infection rates. Bob will speak to his epidemiologist daughter and Bob will follow through on advice to the congregation.
5. **Policy on Special Collections** - Karin & Rev. Beth will follow up on creating a policy about how we deal with proposals for groups to receive collections on Sunday. Rev Beth questioned our policy about giving to one organization for one month. Some are saying that this is confusing. Rev Beth will be meeting with the Worship Committee and proposed that we put a pause on this. It was agreed we need to have a written policy on this.
6. **Board planning retreat follow-up**
 - i. See attached notes from meeting. Thanks Karen McDowell. Bob suggested the Board look at the notes related to our Ends Statements to be finished. Send an email with comments related to these notes, confirming ownership of the different Ends, and Bob and Rev Beth will compile a review list for the next Board meeting.

7. Adjourn at 8:24 p.m. Karen motioned to adjourn. David Mrazek seconded.