BOARD MISSION

To provide leadership that supports the church's mission through effective policies and responsible stewardship.

BOARD COVENANT

We covenant to: Respect time by following a timed agenda and reviewing meeting materials prior to arrival, respect differing opinions, listen without interrupting, make space for all, remember the big picture, speak with one voice once a decision has been made, focus on church business, refrain from micromanagement, and work within the context of the UUA.

UNITARIAN CHURCH OF HINSDALE – BOARD OF TRUSTEES – MINUTES
Wednesday, March 12, 2025 - Time: 7:00 PM Central Time

APPROVED AT 4/16/2025 MEETING

Zoom Link for Virtual Meetings:
https://us02web.zoom.us/j/82524658740?pwd=bVNxNVJNcU9ReTFpb1M1TUdOb2xKdz09#success

Google Drive Link for minutes and church documents:
https://drive.google.com/drive/u/0/folders/1LipJaBz-h4zfE_H5tAeZBD7LNGO76RORs

In attendance: David Mrazek (President), Karen McDowell (Vice President), Dave May (Treasurer, arrived at 7:30p), Marian Honel-Wilson (Secretary), and Trustees-at-Large Susan Stephens, Karin Janowski and Eric Haas; and Rev. Dr. Beth Johnson (Minister) and Pam Fodor (Director of Programs).
Absent: N/A
Visitors: N/A

Per our bylaws: ARTICLE XIV PARLIAMENTARY PROCEDURE
Meetings of the Members and meetings of the Board shall be conducted in accordance with Robert's Rules of Order. Prior to the start of any meeting, the President shall announce which edition of Robert's Rules is to be used.

Prior to tonight's meeting, it was announced that we are using the 10th Edition of Robert's Rules of Order.

A. **Call to Order/Welcome Visitors**
   The meeting was called to order at 7:06

B. **Check In and Feathers**
   Check-in conducted.

C. **Approval of Minutes**
   Karen moved to approve the February minutes and Susan seconded. Motion passed.

D. **Staff Check In**
   a. The Minister's Report was submitted. Rev. Beth gave a few highlights: delegates are needed for the Mid America Region Annual Business Meeting; a Communications Circle will be reinstated, with Paula as chair. Gene will be folding Aesthetics into the Building

and Grounds Circle, in coordination with the Communications team.

b. Director of Programs Pam Fodor submitted her report. There are five children and five youth currently in the RE program, plus one or more children in the play group.

E. Finance Discussion

a. The Treasurer's report was submitted to the Board, along with the UCH Funds report and a Quarterly Report from the Endowment Committee. Dave indicated that available operating funds remain ample.

b. In the works: Deb has sent out a few corrections to end of year contributions, the committee is finalizing selection of a new accounting software and church management system, and the gas has been shut off in the RE building. Also, the finance committee discussed the idea of including a facilities contingency budget, which would allow the Board to authorize spending on unanticipated items outside of the operating budget's maintenance and repairs items. In terms of facilities, the new electric hot water heater and sofa have been installed. Dave has still not received Income and Expense reports; he will discuss this with the bookkeeper.

c. Beth, Pam, Steve and Dave met and have used the Circle requests to craft a draft Expense budget. They await the pledge drive results to finalize the income budget and coordinate the expenses. They hope to have pledge drive results by 3/30 and plan to send a proposed budget to the board by 4/23.

F. Ongoing Business

a. The Committee on Shared Ministry will consist of two members. Marian motioned and Karen seconded to amend the COSM charter "to consist of no less than two members." Motion approved. Karen moved and Eric seconded a motion to approve Carol Peterson and Mary Getty as the COSM.

b. Strategic Planning: Rev. Beth, David and Eric met in mid-February and will contact other church members to join the committee. They will meet with Rev. David Miller virtually on 3/13 who is experienced in strategic planning and could be our consultant.

G. Write-Ins

a. A proposed effort to provide financial support for an immigrant shelter initiative at Second Unitarian Church was discussed.

b. A special collection for Beds PLUS was discussed but we realized we don't have a policy for special collections.

H. Executive Session was held.

I. Adjournment Karen made a motion to adjourn and it was seconded by Karin. Motion passed. The board adjourned at 8:40 p.m.