UNITARIAN CHURCH OF HINSDALE

BOARD OF TRUSTEES – Meeting Minutes

APPROVED AT JULY 23, 2025 MEETING

Tuesday, June 24, 2025- Time: 07:00 PM Central Time

Zoom Meeting

https://us02web.zoom.us/j/82524658740?pwd=bVNxNVJNcU9ReTFpb1M1TUdOb2xKdz09

Per our bylaws: ARTICLE XIV PARLIAMENTARY PROCEDURE
Meetings of the Members and meetings of the Board shall be conducted in accordance with Robert's Rules of Order.
We are going to be using the tenth edition of Robert's Rules at this meeting.

A. Call to Order/Welcome Visitors

Dave called the meeting to order at 7:02.

In attendance: David Mrazek (President), Karen McDowell (Vice President), Dave May (Treasurer), Pam Fodor (Director of Programs), and Trustees-at-Large Susan Stephens, Karin Janowski and Eric Haas (acting as Secretary); and Rev. Dr. Beth Johnson (Minister)
Absent: Marian Honel-Wilson (Secretary)
Visitors: None

B. Check-in and feathers

All present shared their feathers.

C. Approve Minutes

Motion to approve the minutes of our last meeting, without amendment, by Karen, seconded by Karin, passed unanimously.

D. Finance Discussion

a. Financial update – Dave May. Pledge payments are tailing off at the end of the fiscal year but this is expected and we have enough money that this is not an issue.
b. Deb is in the process of moving our finances over to our newly purchased QuickBooks. She is working with Dave May to improve the way some of the accounts are organized.
c. Rev. Beth will remind the endowment committee to send the board quarterly reports.

d. ComEd update – Deb was able to get into our online account. She found one bill of approximately $2,800 from Feb 2024 we didn't have a copy of, so this explains a portion of the discrepancy between our records and ComEd's records. We are waiting to hear back from ComEd on several bills from Nov 2023.

E. Staff Check In

a. Minister's Report – Rev. Beth commented that her year end report to the congregation can also be referenced.
b. Eric had a question about when we expect to select a new church management software package. Gene Schafer is evaluating which software package to recommend. This is the last evaluation. The congregation also has someone who is willing to help people learn about our new software once we are ready to roll it out.
c. DOP Report

F. New Business

a. Compensation for Rev. David Miller

Motion to provide Rev. David Miller a $2,000 honorarium, in addition to his reimbursable travel expenses, for his help with our strategic planning process was made by Eric and seconded by Susan. It was approved unanimously.

b. New Intern

Rev. Beth's proposed intern, Swamini Sarasvati, visited the congregation. The official start date of her internship has not yet been determined.

G. Ongoing Business

a. Strategic Discussion Group Charter

We need to vote to approve our Strategic Discussions Group charter here: draft charter for the Strategic Discussion Team.
The group consists of Rev. Beth, David Mrazek, Eric Hass, Marion Honel-Wilson, Susan Hebble, Susan Mooney, and Bob Daniel-Wayman. We will be meeting virtually with our consultant, Rev. David Miller, on 6/26.

Motion to approve by Dave M, Second Karin, passed unanimously. See attachment for the approved charter.

H. Future Business

a. General Assembly Delegates

Briefly discuss strategy/policy for next year. The Board is supposed to nominate delegates, but that hasn't been happening. Rev. Beth has approached people to be delegates. Do we want to continue this?

b. Find a date for the Board retreat.

I. Write Ins

None

J. Executive Session

None

K. Adjourn

Karen motioned to adjourn, Susan second the motion and it was passed unanimously. The meeting adjourned at 7:44 pm.